

# Credit Transfer Form

Student to Complete		
FIRST NAME		
LAST NAME		
COURSE		
DATE		
<p>As a student at Momentum College, I wish to apply for a Credit Transfer for the following unit/s. Please find attached a certified copy of my transcript with the relevant unit/s highlighted.</p>		
<p>I, (as named above), give permission for Momentum College to contact the issuing RTO to verify the documents I have provided.</p>		
Student signature:		
UOC Code	UOC Title	
Issuing RTO to complete		
RTO Name:	RTO representative name:	Date of verification:
<p>I, as named above can verify that the named student did attain the unit/s of competency and that the SOA / RoR is genuine and correct.</p>		
<p>Signature of RTO representative:</p>		

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The following to be completed by Momentum College only.			
<b>Assessor to Complete (tick appropriate box below)</b>			
<input type="checkbox"/>	Transcript has been checked, units are current or equivalent and student is eligible for “Credit Transfer” of all units listed above		
<input type="checkbox"/>	Transcript has been checked and student is eligible for Credit Transfer of SOME of the units and the explanation is below		
<input type="checkbox"/>	Transcript has been check and the student is NOT eligible for Credit Transfer. An explanation of the reason why is below.		
<b>If student is NOT eligible for a unit or units to be recognised for a Credit Transfer, please write your reasons why below:</b>			
<b>Checklist</b>			
<b>DATE:</b>			
<input type="checkbox"/>	Units of competency are equivalent – COMMENT:		
<input type="checkbox"/>	Eligible units have been entered into the data base as CT (Credit Transfer)		
<input type="checkbox"/>	Student has been notified in writing as to the outcome of Credit Transfer		
<input type="checkbox"/>	Trainer has been notified in writing that student has received a Credit for eligible units		
<b>Checked by</b>		<b>Date</b>	
<b>Signed:</b>		<b>Date</b>	